

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT PURCH ORDER/AGREEMENT NO. GS35F5218H	2. DELIVERY ORDER/CALL NO. W56HZV-04-F-0013	3. DATE OF ORDER/CALL (YYYYMMDD) 2003DEC10	4. REQUISITION/PURCH REQUEST NO. SEE SCHEDULE	5. PRIORITY DOA4
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6. ISSUED BY TACOM WARREN BLDG 231 AMSTA-AQ-ATBC BETTY NALLEY (586)574-6200 WARREN, MICHIGAN 48397-5000 EMAIL: NALLEYB@TACOM.ARMY.MIL HTTP://CONTRACTING.TACOM.ARMY.MIL	CODE W56HZV	7. ADMINISTERED BY (if other than 6) DCMA HUNTSVILLE BUILDING 4505, SUITE 301 MARTIN ROAD REDSTONE ARSENAL, AL 35898-0001	CODE S0107A	8. DELIVERY FOB <input type="checkbox"/> DESTINATION <input checked="" type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR TEC-MASTERS, INC. 1500 PERIMETER PARKWAY SUITE 215 HUNTSVILLE, AL. 35806-3520 NAME AND ADDRESS TYPE BUSINESS: Other Small Business Performing in U.S.	CODE ODLU2	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMAN-OWNED
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14. SHIP TO SEE SCHEDULE	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/SOUTH ENTITLEMENT OPERATION P.O. BOX 182264 COLUMBUS, OH 43218-2264	CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	THIS DELIVERY ORDER IS ISSUED ON ANOTHER GOVERNMENT AGENCY OR IN ACCORDANCE WITH AND SUBJECT TO TERMS AND CONDITIONS OF ABOVE NUMBERED CONTRACT.
	PURCHASE		Reference your <input type="checkbox"/> Oral <input type="checkbox"/> Written Quotation _____, Dated _____, furnish the following on terms specified herein.
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE
SEE SCHEDULE

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICE	20. QUANTITY ORDERED/ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE CONTRACT TYPE: Firm-Fixed-Price KIND OF CONTRACT: Service Contracts				

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA GLORIA MCCrackEN /SIGNED/ MCCRACKG@TACOM.ARMY.MIL (586)574-6524 BY: _____ CONTRACTING/ORDERING OFFICER	25. TOTAL	\$287,396.76
		26. DIFFERENCES	

27a. QUANTITY IN COLUMN 20 HAS BEEN
 INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP. NO.	29. D.O. VOUCHER NO.	30. INITIALS
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f. TELEPHONE NUMBER	g. E-MAIL ADDRESS	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR
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36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.	<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER
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a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	35. BILL OF LADING NO.
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37. RECEIVED AT	38. RECEIVED BY (Print)	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NUMBER	42. S/R VOUCHER NO.
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CONTINUATION SHEET**Reference No. of Document Being Continued****Page 2 of 15**

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

SUPPLEMENTAL INFORMATION

1. This action is order number W56HZV-04-F-0013 issued pursuant to General Service Administration (GSA) Contract Number GS-35F-5218H.
2. The purpose of this order W56HZV-04-F-0013 is to provide New Equipment Training (NET) for the Tactical Fire Fighting Truck (TFFT) at various U.S. Army Installations for a period of one year with one year option. The NET includes:
 - a. 8 each Operator's Course, CLIN 0001AA, per year (2 each per quarter) for the base year. The total for this CLIN is \$122,513.92.
 - b. 4 each Maintenance Course's, CLIN 0001AB, per year (1 each per quarter) for the base year.. The total for this CLIN is \$53,784.32.
 - c. CLIN 0001AC is for Non-Recurring Costs in the amount of \$111,098.52.
 - d. If the Option year is executed, there will be 2 additional Operator's Courses and 1 each Maintenance Course.
3. The Period of Performance is from date of award through 11 December 2004 with a one year option. See Section H, paragraph H.1., Option 1.
4. The contractor shall perform this order W56HZV-04-F-0013 in accordance with the Scope of Work in Section C.
5. The order is awarded on a Firm-Fixed Price basis as follows:

COURSE COST (BASE YEAR)

<u>COURSE</u>	<u>COST</u>	<u>QTY</u>	<u>TOTAL</u>
Operator's Course (NTE 40 hours)	\$15,314.24 per class	8	\$122,513.92
Maintenance Course (NTE 80 hours)	\$13,446.08 per class	4	\$ 53,784.32
NON-RECURRING COSTS			\$111,098.52
Labor (Training) (240 hrs @ 53.92 SR Functional Area Analyst)			\$ 90,585.60
Instructor Uniforms/Equipment @ \$250/instructor)			\$ 1,750.00
Class A, CDL Training @ \$2500/instructor			\$ 17,500.00
Class A, CDL Testing @ \$50/instructor			\$ 350.00
Storage (Fire Truck for 6 weeks during instructor training) *assuming the Government delivers the truck.			\$ 300.00
Material Handling (3.08%)			\$ 612.92

6. Travel and per diem for the required training efforts will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed.
7. Technical Approach and Staffing. The contractor shall provide seven individuals to conduct New Equipment Training (NET) for an Operator/Operator Maintenance (OP) Course and a Unit/Direct Support Maintenance (UM/DS) Course on the TFFT. The Operator Course will not exceed 40 hours and the Maintenance Course will not exceed 80 hours. The NET will consist of a minimum of three training events and a maximum of 10 training events per year.
8. The contractor shall insure that each of the instructors selected to participate in this NET project will:
 - Have successfully completed the Total Army Instructor Training Course (TAITC) or the Instructor Training Course (ITC).
 - Have a technical automotive background with prior teaching experience
 - Have a CLASS A, Commercial Drivers License (CDL).
 - Have a uniform (shirt and coveralls) designating the instructors as NET instructors. Instructors will be in be in uniform during all NET training events.
 - Have safety items (eyeglasses, hard hats, gloves, safety shoes and ear protection) provided by the contractor.
 - Display experience with or knowledge of the Systems Approach to Training (SAT).
 - The contractor shall provide a letter to the TACOM NET Coordinator verifying each instructor has or is qualified for a United States Army Instructor Additional Skills Identifier (ASI).
9. The Government reserves the right to remove any individual from an assignment under this contract for reasons of non-qualification, incompetence, intoxication, controlled substance abuse, misconduct, security violation, or violation of the Standards of Conduct defined in AR 600-50. The TACOM NET Coordinator will brief all necessary personnel on the required standards.

CONTINUATION SHEET**Reference No. of Document Being Continued**

Page 3 of 15

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

10. The Government will provide the contractor with the required training materials. In addition to providing instruction, contractor personnel will maintain and update all training materials required to conduct the NET for the Operators Course and the UM/DS Maintenance Course. Training materials are defined as:

- A Program of Instruction (POI).
- Performance based interactive training (PBIT) Computer Disks (CD's) to support the POI. Contractor will not be required to update PBIT material.
- Student Handouts
- Any training aids needed (if required) to support NET.
- Exit criteria for testing.

11. All changes to NET training materials made by the contractor will require approval by the TACOM NET Coordinator prior to implementation of the new material. The TACOM NET Coordinator will review and return training material, with comments, within 5 working days of receipt from the contractor, unless otherwise coordinated with the contractor.

12. The contractor shall ensure that the TACOM NET Coordinator is kept informed of the quantities of training materials on-hand. The contractor is authorized to make reproductions of the training material, i.e., schematics, student guides, instructor guides, slides, etc. The contractor shall provide the TACOM NET Coordinator with a master copy of all updated training materials.

13. The contractor shall provide a total of two laptop computers with projectors for the purpose of proper multi-media delivery of training materials. The contractor shall leave a copy of all training materials with the post, camp or station, FMO and the TACOM Logistics Assistance Representatives (LAR) during each NET.

14. The contractor team coordinator/float instructor shall be available to attend all Net Material Introductory Briefings (NMIB) as scheduled by the TFFT PM in support of the respective fielding schedule. The Government will provide the contractor advance notice of 30 days for scheduling of required travel in support of the NMIB.

15. All training schedules will be mutually agreed to between the TACOM NET Manager and the Gaining Unit FMO and the Contractor team coordinator/float instructor. The Contractor shall not make any changes to scheduled training without the prior approval of the TACOM NET Coordinator.

16. The contractor shall be required to instruct Army Reserve and Army National Guard personnel. At times, the Guard or Reserves shall require training on weekends or four 10 hour day classes. The TACOM NET Coordinator will provide notification to the contractor as these special circumstances warrant. Usually a minimum of a two-week notification will be provided the contractor when special training dates are required.

17. The contractor shall be responsible for the administration, operation and conduct of all persons employed to provide services under this contract to include arranging, travel, passports, Visa, facility clearance, identification badges and training for the instructors as required to provide services called for in this contract. The contractor shall submit final cost documentation to the Contracting Officer Technical Representative (COTR) upon completion of the respective training.

18. The TACOM NET Coordinator, in concert with the contractor team coordinator/float instructor, will develop a Letter of Support Requirement that depicts all support items that need to be on hand to support training requirements in this contract. The Government will furnish all test equipment, vehicles, and certificates of instruction, facilities, utilities and administrative support at the NET site.

19. The TACOM NET Manager will provide points of contact to the contract and make contact with the unit Force Modernization Office (FMO). The team coordinator/float instructor or lead instructor for that training event will make contact with the unit to be trained a minimum of 5 working days prior to the NET, to conduct initial coordination and ensure everything is in order for classes to begin. If the required training materials, classrooms, audios/video equipment, etc., are not available to begin the class, the contractor will notify the TACOM NET Manager immediately. Contractor personnel will return all items borrowed during the conduct of the class immediately upon completion of the training event. The items will be returned in the same condition as when they were borrowed.

20. The lead instructor shall, as a representative of AMC and TACOM, conduct a courtesy call with the Logistics Assistance Office (LAO) at each post, camp or station where training is conducted. The courtesy call may be made telephonically or in person. The TACOM NET Coordinator shall provide TACOM LAR phone numbers and addresses as required.

21. The contractor is responsible for the clean up of the shop that was used to conduct the training and the classroom training area. The contractor instructors shall be cognizant of environmental and hazardous material regulations and local policies at the training location. In the event of an accident or incident involving hazardous material (HAZMAT) in environmentally sensitive areas, the instructors shall take the appropriate action to contain the problem

Name of Offeror or Contractor: TEC-MASTERS, INC.

immediately and then notify the proper authority on the installation or in accordance with local regulations. Either the FMO POC or the POC for the unit supporting training will be a source for this information.

22. Contractor instructors shall present each student who successfully completes the training with a TACOM supplied certificate of training.

23. Any errors in a Technical Manual discovered by contractor personnel shall be annotated on a DA Form 2028 and sent through normal channels as specified in the Technical Manual and a copy provided to the TACOM NET Coordinator.

24. The contractor shall submit invoices for payment for work performed to the Contracting Officer's Representative who will certify each voucher before payment. The name of the Contracting Officer's Representative will be provided at a later date.

25. The total amount of this award for the base year is \$287,396.76.

26. The Contractor, by accepting this order, reaffirms that the Representation previously furnished under GSA Contract GS-35F-5218H are current, correct and valued for this order W56HZV-04-F-0013.

27. This order contains and incorporates applicable FAR and DFARS clauses beyond those found in the GSA contract. The clauses included by reference shall have the same force and effect as if they were given in full text. The full text of a clause may be accessed at the address: <http://farsite.hill.af.mil>.

*** END OF NARRATIVE A 001 ***

<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.204-4849 ACCEPTANCE APPENDIX--SOLICITATION/CONTRACT NUMBERS (TACOM)	MAR/2000

(a) Purchase Order Number: W56HZV-04-F-0013 is awarded to Tec-Masters, Inc. The Government accepts your quote dated 17 November 2003, signed by Hillary Bowles, Contract Administrator of your company location in Lawton, OK.

[end of clause]

Name of Offeror or Contractor: TEC-MASTERS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT																									
	SUPPLIES OR SERVICES AND PRICES/COSTS																													
0001	SECURITY CLASS: Unclassified																													
0001AA	<p>OPERATOR COURSE</p> <p>NOUN: TFFT NET TRAINING PRON: J642H959J6 PRON AMD: 02 ACRN: AA AMS CD: 51107000007</p> <p>Operator's Course (NTE 40 hours) @ \$15,314.24 per course. 8 courses are required for the base year.</p> <p>Course price is based on 4 instructors required per class.</p> <p>Travel and per diem for the required training efforts will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed.</p> <p>(End of narrative B001)</p> <p><u>Packaging and Marking</u></p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DOC</td> <td>SUPPL</td> <td></td> <td></td> <td></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>MILSTRIP</u></td> <td><u>ADDR</u></td> <td><u>SIG CD</u></td> <td><u>MARK FOR</u></td> </tr> <tr> <td>001</td> <td></td> <td>000000</td> <td></td> <td>3</td> </tr> <tr> <td><u>DEL REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DEL DATE</u></td> <td></td> <td></td> </tr> <tr> <td>001</td> <td>8</td> <td>11-DEC-2004</td> <td></td> <td></td> </tr> </table> <p>FOB POINT: Destination</p> <p>SHIP TO: <u>PARCEL POST ADDRESS</u> (Y00000) SHIPPING INSTRUCTIONS FOR CONSIGNEE (SHIP-TO) WILL BE FURNISHED PRIOR TO THE SCHEDULED DELIVERY DATE FOR ITEMS REQUIRED UNDER THIS REQUISITION.</p>	DOC	SUPPL				<u>REL CD</u>	<u>MILSTRIP</u>	<u>ADDR</u>	<u>SIG CD</u>	<u>MARK FOR</u>	001		000000		3	<u>DEL REL CD</u>	<u>QUANTITY</u>	<u>DEL DATE</u>			001	8	11-DEC-2004			8	EA	\$ 15,314.24000	\$ 122,513.92
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Reference No. of Document Being Continued
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Name of Offeror or Contractor: TEC-MASTERS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT																														
0001AB	<p><u>MAINTENANCE COURSE</u></p> <p>NOUN: TFFT NET TRAINING PRON: J642H959J6 PRON AMD: 02 ACRN: AA AMS CD: 51107000007</p> <p>Maintenance Course (NTE 80 hours). Price per class is \$13,446.08. A total of 4 classes are required for the base year.</p> <p>Travel and per diem for the required training efforts will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed.</p> <p>(End of narrative B001)</p> <p><u>Packaging and Marking</u></p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DOC</td> <td colspan="2">SUPPL</td> <td></td> <td></td> <td></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>MILSTRIP</u></td> <td><u>ADDR</u></td> <td><u>SIG CD</u></td> <td><u>MARK FOR</u></td> <td><u>TP CD</u></td> </tr> <tr> <td>001</td> <td></td> <td>000000</td> <td></td> <td></td> <td>3</td> </tr> <tr> <td><u>DEL REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DEL DATE</u></td> <td></td> <td></td> <td></td> </tr> <tr> <td>001</td> <td>4</td> <td>11-DEC-2004</td> <td></td> <td></td> <td></td> </tr> </table> <p>FOB POINT: Destination</p> <p>SHIP TO: <u>PARCEL POST ADDRESS</u> (Y00000) SHIPPING INSTRUCTIONS FOR CONSIGNEE (SHIP-TO) WILL BE FURNISHED PRIOR TO THE SCHEDULED DELIVERY DATE FOR ITEMS REQUIRED UNDER THIS REQUISITION.</p>	DOC	SUPPL					<u>REL CD</u>	<u>MILSTRIP</u>	<u>ADDR</u>	<u>SIG CD</u>	<u>MARK FOR</u>	<u>TP CD</u>	001		000000			3	<u>DEL REL CD</u>	<u>QUANTITY</u>	<u>DEL DATE</u>				001	4	11-DEC-2004				4	EA	\$ 13,446.08000	\$ 53,784.32
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Name of Offeror or Contractor: TEC-MASTERS, INC.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT																									
0001AC	<p><u>NON-RECURRING COSTS</u></p> <p>NOUN: TFFT NET TRAINING PRON: J642H959J6 PRON AMD: 02 ACRN: AA AMS CD: 51107000007</p> <p>Price Breakout as follows:</p> <p>Labor (Training) (240 hrs @ \$53.92 SR Functional Area Analyst) \$90,585.60 Instructor Uniforms/Equipment @ \$250/instructor * 7 instructors \$ 1,750.00 Class A, CDL Training @ \$2,500/instructor * 7 instructors \$17,500.00 Class A, CDL Testing @ \$50/instructor * 7 instructors \$ 350.00 Storage (Fire Truck for 6 weeks during instructor training) *assuming the government delivers the truck \$ 300.00 Material Handling (3.08%) \$ 612.92</p> <p>Travel and per diem for the required training effort will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed.</p> <p>(End of narrative B001)</p> <p><u>Packaging and Marking</u></p> <p><u>Inspection and Acceptance</u> INSPECTION: Origin ACCEPTANCE: Origin</p> <p><u>Deliveries or Performance</u></p> <table border="0"> <tr> <td>DOC</td> <td>SUPPL</td> <td></td> <td></td> <td></td> </tr> <tr> <td><u>REL CD</u></td> <td><u>MILSTRIP</u></td> <td><u>ADDR</u></td> <td><u>SIG CD</u></td> <td><u>MARK FOR</u></td> </tr> <tr> <td>001</td> <td>000000</td> <td></td> <td></td> <td>3</td> </tr> <tr> <td><u>DEL REL CD</u></td> <td><u>QUANTITY</u></td> <td><u>DEL DATE</u></td> <td></td> <td></td> </tr> <tr> <td>001</td> <td>1</td> <td>11-DEC-2004</td> <td></td> <td></td> </tr> </table> <p>FOB POINT: Destination</p> <p>SHIP TO: <u>PARCEL POST ADDRESS</u> (Y00000) SHIPPING INSTRUCTIONS FOR CONSIGNEE (SHIP-TO) WILL BE FURNISHED PRIOR TO THE SCHEDULED DELIVERY DATE FOR ITEMS REQUIRED UNDER THIS REQUISITION.</p>	DOC	SUPPL				<u>REL CD</u>	<u>MILSTRIP</u>	<u>ADDR</u>	<u>SIG CD</u>	<u>MARK FOR</u>	001	000000			3	<u>DEL REL CD</u>	<u>QUANTITY</u>	<u>DEL DATE</u>			001	1	11-DEC-2004			1	EA	\$ 111,098.52000	\$ 111,098.52
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CONTINUATION SHEET**Reference No. of Document Being Continued**

Page 9 of 15

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT

SCOPE OF WORK - NEW EQUIPMENT TRAINING (NET) FOR TACTICAL FIRE FIGHTING TRUCK (TFFT)

General: This scope of work covers the performance of NET tasks for the TFFT.

1. The Contractor shall provide 5 Instructors who have attended and successfully completed the Total Army Instructor Training Course (TAITC) or the Instructor Training Course (ITC).
2. The Period of Performance: NET will be conducted quarterly at Regional Training sites provided by the Government. First year proposed sites are Salena, KS, Ft. Devens, MA, Ft. Harrison, MT and Camp Shelby, MS. There shall be a minimum of 3 and a maximum of 10 training events per fiscal year.
3. The Government will provide the Contractor with the required training materials. The Contractor shall maintain and update (as required by the TACOM NET Coordinator) all training materials required to conduct New Equipment Training (NET) for Operator/Operator Maintenance (OP) Course and a Unit/Direct Support Maintenance (UM/DS) Course for the 5 year duration (3 training events minimum and 10 training events maximum per year) of the fielding effort for the TFFT. Operator Course not to exceed 40 Hours, Maintenance Course not to exceed 80 Hours. Training materials are defined as:
 - a. Program of Instruction (POI)
 - b. Performance based interactive training (PBIT) Computer Disks (CD's) to support the POI
 - c. Student Handouts
 - d. Any Training aids needed (If Required) to support NET
 - e. Exit Criteria for Testing
4. The Contractor shall provide a per-class cost for both Operator and Maintenance classes. Travel and per diem for the required training efforts will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed. Max number of students per class is Twelve (12). The Contractor shall submit final cost documentation to the Contract Officer Technical Representative (COTR) upon completion of the respective training efforts.
5. The Contractor shall make available a person to attend all New Material Introductory Briefings (NMIB) as scheduled by the TFFT PM in support of the respective fielding schedule. The Contractor will be given an advance notice of 30 days for scheduling of required travel in support of the NMIB. Travel and per diem costs for NMIB support will be paid as per paragraph 3 above.
6. The Government will furnish all test equipment, vehicles, and certificates of instruction, facilities, utilities, and administrative support.
7. The Contractor shall provide one (1) laptop computer with projector for each NET team for the purpose of proper multi-media delivery of training materials.
8. Instructors provided by the Contractor shall have technical automotive background with prior teaching experience.
9. The Government reserves the right to remove any individual from an assignment under this contract for reasons of non-qualification, incompetence, intoxication, controlled substance abuse, misconduct, security violation, or violation of the Standards of Conduct defined in AR 600-50. All required standards to be observed will be briefed, in advance, by the TACOM NET Coordinator to individuals performing work necessary to meet the terms of this contract.
10. The Contractor shall comply with the terms of this Contract and in strict accordance with applicable local policies (Installation/Command/Unit/TACOM), Department of the Army (DA) documents and policies, Department of Defense (DOD) regulations and all updates/changes to this Contract during the life of this contract. The Contractor shall immediately bring to the attention of the Government for final resolution, any conflict between compliance with the directives, policies, rules and regulations cited in this contract and the execution of this contract.
11. The Contractor shall be responsible for the administration, operation and conduct of all persons they employ to provide services under this contract to include arranging, travel, passports, Visa, facility clearance, identification badges and training for Contractor supplied instructors, as required to perform services called for in this contract.
12. The Contractor Instructor shall make contact with the training unit a minimum of 5 working days prior to NET ensuring everything is in order for classes to begin. The TACOM NET Manager will give points of contact to the Contractor and make contact with the unit Force Modernization Office (PMO). If the required training materials, classrooms, audio/video equipment, etc., are not available to begin the class, the Contractor shall notify the TACOM NET Manager immediately.

Name of Offeror or Contractor: TEC-MASTERS, INC.

13. The Contractor shall be responsible for the clean up of the shop that was used to conduct the training and the classroom training area. Contractor instructors shall be cognizant of environmental and hazardous material regulations and local policies at the training location. In the event of an accident or incident involving hazardous material, (HAZMAT), in environmentally sensitive areas, the Contractor Instructors shall take the appropriate action to contain the problem immediately and then notify the proper authority on the installation or in accordance with local regulations. Either the FMO POC or the POC for the unit supporting training will be a source for this information.

14. The Contractor Instructor shall also be responsible for the return of loaned items made during the conduct of the class.

15. The Contractor shall present each student with a TACOM supplied certificate of training. A student may not miss more than 2 hours of an operator training course or 2 hours of a maintenance training course before the student is non-eligible to receive his/her certificate. All information on the certificate of training for both the Operator and the Maintenance Course will be provided by the Government to the Contractor in an electronic format on a computer disk (CD).

16. The Contractor conducted training shall be performed in a manner that ensures a high degree of customer learning and satisfaction. Exit Criteria for students graduating from class must be at a minimum of 70% correct answers on exit criteria exams for respective courses.

17. All changes to NET training materials shall receive prior approval by the TACOM NET Coordinator before implementation. The TACOM NET Coordinator will review and return training material, with comments, within 5 working days of receipt from the Contractor, unless otherwise overcome by events.

18. The Contractor shall ensure all instructors are CLASS A, Commercial Drivers License (CDL) qualified. Costs associated with CDL qualification shall be borne by the Contractor.

19. The Contractor shall ensure that the TACOM NET Coordinator is kept informed of the quantities of training materials on-hand at all time. The Contractor is authorized to make reproductions of the training material, i.e., schematics, student guides, instructor guides, slides, etc. The TACOM NET Coordinator will keep master copies of all training material.

20. The Contractor shall not make changes to scheduled training without prior approval of the TACOM NET Coordinator.

21. The Contractor shall ensure a copy of all training materials will be left with each post, camp or station, FMO and the TACOM Logistics Assistance Representatives (LAR).

22. The Contractor Instructor shall, as a representative of AMC, and TACOM give a courtesy call to the Logistics Assistance Office (LAO) at each post, camp or station where training is conducted. The courtesy call may be made telephonically or in person (if time permits). The TACOM NET Coordinator will provide TACOM LAR phone numbers and addresses as required.

23. During New Equipment training, if the class or instructor finds errors in a Technical Manual, a form DA 2028 shall be completed by the Contractor Instructor and sent through the normal channels as specified in the Technical Manual, with a copy provided to the TACOM NET Coordinator.

24. The Contractor shall be responsible for safety items for their instructors. Eye glasses, hard hats, gloves, safety shoes, and ear protection as required for some classes.

25. The contractor shall be responsible for providing a uniform (shirt and coveralls) designating the instructors as NET instructors. Instructors shall be in uniform during all NET training events.

26. The Contractor Instructors shall be required to instruct Army Reserve, and Army National Guard personnel. At times, the Guard or Reserves will require training on weekends or even four 10 hour day classes. Notification to the Contractor will be made by the TACOM NET Manager as these special circumstances warrant. Usually, a two-week or more notification will be given to the Contractor when special training dates are required.

27. All training schedules will be as mutually agreed to between the TACOM NET Manager, the Gaining Unit FMO and the Contractor NET Team POC. The expected first training event will be in march 2004, in Salena, Kansas.

28. The TACOM NET Coordinator, in concert with the Contractor, will develop a Letter of support Requirement that depicts all support items that need to be on hand to support training requirements in this contract.

QUALIFICATIONS FOR INSTRUCTORS:

CONTINUATION SHEET	Reference No. of Document Being Continued PIIN/SIIN W56HZV-04-F-0013 MOD/AMD	Page 11 of 15
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Name of Offeror or Contractor: TEC-MASTERS, INC.

Instructors provided must display experience with or knowledge of the Systems Approach to Training (SAT). Instructors shall have and provide to TACOM NET Coordinator a Report that contains information that verifies a United States Army Instructor Additional Skills Identifier (ASI).

*** END OF NARRATIVE C 001 ***

CONTINUATION SHEET

Reference No. of Document Being Continued

Page 12 of 15

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

CONTRACT ADMINISTRATION DATA

LINE	PRON/ AMS CD/ MIPR	OBLG ACRN	STAT	ACCOUNTING CLASSIFICATION		JOB ORDER NUMBER	ACCOUNTING STATION	OBLIGATED AMOUNT
0001AA	J642H959J6 51107000007 A14P50071CJ6	AA	2	21	42035000041C1C03P511070252G	S20113	4ZHT30 W56HZV \$	122,513.92
0001AB	J642H959J6 51107000007 A14P50071CJ6	AA	2	21	42035000041C1C03P511070252G	S20113	4ZHT30 W56HZV \$	53,784.32
0001AC	J642H959J6 51107000007 A14P50071CJ6	AA	2	21	42035000041C1C03P511070252G	S20113	4ZHT30 W56HZV \$	111,098.52
TOTAL								\$ 287,396.76

SERVICE NAME	TOTAL BY ACRN	ACCOUNTING CLASSIFICATION		ACCOUNTING STATION	OBLIGATED AMOUNT
Army	AA	21	42035000041C1C03P511070252G	S20113 W56HZV \$	287,396.76
TOTAL					\$ 287,396.76

Regulatory Cite	Title	Date
1 252.201-7000	CONTRACTING OFFICER'S REPRESENTATIVE	DEC/1991

(a) Definition. Contracting Officer's Representative means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

[End of Clause]

CONTINUATION SHEET**Reference No. of Document Being Continued****Page 13 of 15**

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

SPECIAL CONTRACT REQUIREMENTS

H.1.OPTION

H.1.1 The Government shall have the unilateral right/option to extend the period of performance an additional one year. The Contracting Officer may exercise the option by written notice to the contractor by 7 December 2004 at the cost per class quoted below:

COURSE COST

<u>COURSE</u>	<u>COST</u>	<u>QTY</u>	<u>TOTAL</u>
Operator's Course (NTE 40 hours)	\$15,920.48 per class	2	\$31,840.96
Maintenance Course (NTE 80 hours)	\$13,970.24 per class	1	\$13,970.24

Tavel and per diem for the required training efforts will be paid separately by the Government in accordance with the Joint Travel Regulation (JTR) for each training effort completed.

*** END OF NARRATIVE H 001 ***

CONTINUATION SHEET**Reference No. of Document Being Continued****Page 14 of 15****PIIN/SIIN** W56HZV-04-F-0013**MOD/AMD****Name of Offeror or Contractor:** TEC-MASTERS, INC.

CONTRACT CLAUSES

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://farsite.hill.af.mil/>

[End of Clause]

	<u>Regulatory Cite</u>	<u>Title</u>	<u>Date</u>
1	52.249-2	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE)	SEP/1996
2	252.245-7001	REPORTS OF GOVERNMENT PROPERTY	MAY/1994

CONTINUATION SHEET

Reference No. of Document Being Continued

Page 15 of 15

PIIN/SIIN W56HZV-04-F-0013

MOD/AMD

Name of Offeror or Contractor: TEC-MASTERS, INC.

LIST OF ATTACHMENTS

<u>List of</u> <u>Addenda</u>	<u>Title</u>	<u>Date</u>	<u>Number</u> <u>of Pages</u>	<u>Transmitted By</u>
Attachment 001	CONTRACT DATA REQUIREMENTS LIST (CDRL)	05-DEC-2003	001	